



Kemptville District Soccer Club

Meeting Minutes - Board of Directors Meeting

January 16, 2018; 19:00; Club Office

Members Present:

President: Mike Sutherland

Vice-President: Cameron Duff

Director of Equipment-House League: Kevin O'Shea

Director of Competitive Operations: Jamie Brown

Director at Large-Developmental ERSL Teams: Heather Ungar

Club Head Referee: John Tucker

Discipline Chair: Rob Fnuke

Club Head Coach: Alan Archer

Club Administrator: Lou Judge

Members Absent:

Treasurer: (Currently Vacant), Secretary (Currently, Vacant), Director of Registration:(Currently Vacant),

Director of Mini Soccer: (Currently Vacant), Director of House League: Marcel Bos, Director of Equipment

Competitive: Nicole Craig-Campbell

As Required with Operating Season: Field Schedules: Julie Lapenskie, Referee Schedules: Lou Judge, Field

Maintenance:(Daryl Lapenskie), Picture Day Coordinator: Jamie Hambly

Call to Order & Welcome:

- Made by Rob at 19:07

Approval of Draft Meeting Minutes December 12, 2017:

- Draft minutes of 2017-12-12 meeting were circulated with the Board for review/comment.
- Motion made to approve the meeting minutes by Mike, seconded by Kevin. All members in favor to approve the draft meeting minutes.
- Jamie to finalize and provide final 2017-12-12 meeting minutes to Lou to be made accessible on KDSC website by the next meeting.

Club Financial Report Update:

- Lou provided the financial summary report as of 2018-01-16. It was reviewed with specific dollar figures in each account provided to the group.
- Pay Pal revenue incoming from 2018 Assessment Registrations
- Expenses required to pay for two Coach Courses of \$2400.00 that KDSC will be planning to host (Soccer For Life on Feb 3rd/4th and Learn to Train in June 2018)

2018 Budget Action Plan/2018 Registration Fee:

- Mike has reviewed the KDSC budget items and has assigned a cost for each program KDSC is running today. From the last board meeting summary:
- Able to confirm approximately \$26 500.00 in cost reductions with the tinkering/reduction of about five significant line items from the 2017 season for the 2018 season.
- Additional line item reductions commencing in 2018 to include:
 - Referee rebates will be removed for all referees 17+ years old
 - Coach rebates will be reduced to \$100 for competitive and development head coaches
 - Volunteer rebates will only be given to house league head coaches, development and competitive assistant coaches/teams managers and for significant volunteer roles approved by a Board member (help organizing kick off, help with fulfilling equipment, etc.)
 - Tryout fees for development and competitive players will be increased to \$30.00
- Required to allocated the correct resources to the right age groups (i.e. Head Coach Resource to 20% allocation to House League and Competitive League, while 60% to Development League). U8 to U12 is the Golden Age for development, producing great player skills and retaining players is critical.
- With House League showing greatest reduction in registration numbers in 2017, required to shift some costs from the younger house league age players and maintain 2017 registration rates and allocate those costs to higher level players/teams for 2018 to accurately reflect costs to run each of the program. Will be graduated, incremental steps for the years to follow.
- The 2018 proposed costing schedule will be as follows:
 - U3/U4: \$50.00 (Reduction of \$10.00 from 2017)
 - U5/U6: \$75.00 (Reduction of \$25.00 from 2017)
 - U8: \$120.00 (Unchanged from 2017)
 - U9-U12 Development Age House League: \$145.00 (Unchanged from 2017)
 - U13-U18 House League: \$145.00 (Unchanged from 2017)
 - U9-U12 Development Travel Teams: \$180.00 (Increase of \$20.00 from 2017)
 - U13-U18 Youth Competitive: \$290.00 (Increase of \$15.00 from 2017)
 - Women and Men House League: \$190.00 (Unchanged from 2017)
 - OCSL Teams: League Costs and Run/Paid for by the Team
- With the proposed costing schedule changes for 2018, over the 2017 season, the incoming registration revenue impact will be a reduction in registration revenue of \$855.00 incoming to KDSC that will be offset by expense reduction and thus able to absorb.
- Approach to consider increasing sponsorship to KDSC by local businesses. Lou is willing to start looking at this.

2018 KDSC Fun Festival:

- Active Start Festival. Grant application of \$900.00 is now required to be completed (get half up front, half at time of the event)
- Committee Work will be required. Volunteers to help run and not to be run by the Board
- Customers have voiced still expecting for the U8 House League and under ages (End of season games, fun, medals etc.)
- Approach sponsorship to help with the event

New Items in from 2017-12-12 to 2018-01-15: KDSC/EODSA/OS Administrative Details:

- There were no new items incoming during this time period

Round Table:

Jamie:

- Work near completion for securing Competitive Team Coaches. I'll push a formal communication to acquire their written intention, obtaining their current credentials and let them aware of the Soccer For Life Course being held by KDSC on Feb 3rd and 4th
- Committed Coaches: Boys U13 (Jeff Fluit and David Mackenzie), Boys U14 (Hunter Wilson, Jaz Ovenden, Jeff Fluit), U15 (Marcus Dickie and Jamie Brown), U16 (Wes Campeau and Eric Lavoie + Assistants returning), U17/U18 (Cameron Duff or Mike Sutherland as both have yet to decide for 2018 season)
- Jeff and David will require Soccer for Life Course for the season
- Girls side lacking coaches. May have the U14/U15 Girls secured (Shane Box or Corey Roy have yet to hear back from. Shane does not respond). Emails received from parents that player x, y, z will not return if Coach X returns, player a, b, c will not return if Coach Y returns). Not a positive sign and not aware of the history of past seasons even though on the surface was some success with the team last season.
- Working on new version of KDSC Competitive Manual. A first draft should be ready this weekend for first review of content
- Working with Lou on Dome Options/Location/Times for Competitive assessments

Alan:

- Working on securing Coaching Clinics. Soccer for Life in February, Learn to Train in June
- Working on Development Fury Program (To be revenue neutral for development teams, tickets, turf time, pregame exposure, ball retrievers during the game)

Mike:

- OCSL Meetings attended. Trialing with some Competitive Teams for Tuesday evenings
- Attempting to address some issues

Kevin:

- DiSalvos orders are in. New contact (Beatrice) working with.

John:

- Winter education sessions booked
- Outdoor sessions looking for May 12th and 13th. Require rooms/field.

Lou:

- Can we look to open up House League Registration? Yes, proceed.

Parking Lot Items from 2017-12-12 Minutes (Updates/Discussed):

- KDSC update to existing Competitive Soccer Program Policy: Will be OSA Silver Certification Work (Work ongoing. Remain on List). Jamie working on draft of Competitive Soccer Program. Lou will search files for old versions. Jamie has good draft developed and have draft ready to start review by next week.
- KDSC formalize Volunteer/Student Helpers Certification and Volunteer Screening requirements: Will be OSA Silver Certification Work (Work ongoing. Remain on List)

- KDSC develop a formal Assessment Process Policy: Will be OSA Silver Certification Work. (Work ongoing. Remain on List)-Jamie has built a bit of structure into the Competitive Soccer Program document
- Competitive Call-Up Process Guidelines Document to develop: Will be OSA Silver Certification Work (Work ongoing. Remain on List)-Jamie has built a bit of structure into the Competitive Soccer Program document
- Field Maintenance Contract with Darryl Lapenskie and Lou having to step down from their historical functions. 2018 Season: Lou announced that both Darryl and Lou have announced they intend to with to continue at least for the 2018 season. Recommend the RFP be updated and ready should it be required for this coming season and seasons' beyond.
- Township/FTSA/KDSC pre-season agreement. Agreement for payment has been received. KDSC will be meeting with the Township in preparation for 2018 season. Item to remove from list.
- Look at the Active Start Soccer Fest held each end of season in August (To be removed as agreed to proceed to run for 2018 season)
- KDSC Board Treasurer position to be advertised on website: The position has been added to the website (To be removed)
- Summarize Budget Action Plan for 2018: Has been discussed this evening as a main item (To be removed)
- Development/Competitive Evaluation registration process for 2018 season: Opened up registration on 2018-01-08 (To be removed)

New Parking Lot Items from 2018-01-16 Meeting:

- No further items added from this meeting.

Next meeting, Tuesday February 06th, 2018 at 19:00.

Motion made to adjourn the meeting by Kevin, seconded by Mike. All were in favor to adjourn meeting. Meeting adjourned at 20:54.