



## Kemptville District Soccer Club

### Meeting Minutes - Board of Directors Meeting

October 03, 2017; 19:00; Club Office

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#### Members Present:

**Vice-President:** Cameron Duff  
**Secretary:** Jamie Brown  
**Director of Equipment-House League:** Kevin O'Shea  
**Director of Equipment Competitive:** Nicole Craig-Campbell

**Club Head Coach:** Alan Archer  
**Club Administrator:** Lou Judge  
**Discipline Chair:** Rob Fnukal

#### Members Absent:

**President:** Mike Sutherland, **Treasurer:** Ben Thompson, **Director of Registration: (Currently Vacant), Director of Competitive Operations: (Currently Vacant), Director of Mini Soccer:** Heather Ungar, **Director of House League:** Marcel Bos, **Director at Large-Developmental ERSL Teams:** Chris Moore, **Club Head Referee:** John Tucker  
**As Required with Operating Season: Field Scheduler:** Julie Lapenskie, **Field Maintenance: (Currently Vacant), Picture Day Coordinator:** Jamie Hambly

#### Call to Order & Welcome:

- Made by Rob at 19:10
- Tonight there is not enough board members present to be able to vote on items that may come up

#### Approval of Draft Meeting Minutes (April 04, 2017) and (May 02, 2017) and September 12, 2017:

- Draft minutes of 2017-04-04, 2017-05-02 and 2017-09-12 meetings were circulated with the Board for review/comment. Those in attendance agree to approve all three sets of minutes.
- Not enough board members present to be able to approve the draft minutes. Minutes to be approved via email prior to the AGM. Jamie to circulate minutes via email and receive acceptance responses from those that were not in attendance this evening.

#### Club Financial Report Update:

- Financial Summary report was reviewed with details as of 2017-10-03 with specific dollar figures in each account provided to the group. Lou has quite a bit of end of season elements to go

through over the next month and to go through with Mike prior to the AGM. At the end of this season, club is looking at approximately \$30 000 less available compared to the past seasons. KDSC did receive an EODSA credit of \$4000 for the 2017 season and will help to offset decrease revenues seen this season. The main attributed reasons for the decrease:

- KDSC registered players down nearly 200 players (roughly 15% decrease) from 2016 season of 1 300 playing members. Was this a result of no Director of Registration in place? The decrease in registration was attributed to following elements:
  - FTSA program: approximately 55-57 players along 3 age groups (U10 Boys, U14/U16 Girls)
  - Women's House League due to addition of HST costs to registrations and bumping up the registration costs down approximately 20 players this season
  - U12 and U14 house league down approximately 30 players this season
  - Development league teams down approximately 30 players this season
  - All age groups from U3 to adult registrations numbers were generally down, above the listed age groups were the noticeable decreases seen
- The KDSC/Fury Day costs were not recovered as revenue neutral as they were in past season. This was to have been revenue neutral as teams/players were to have covered. This year lost nearly \$2000. Various teams collected some \$\$, others collected no \$\$ towards the event. A communication of expectations may have been a contributing factor. For next season, consideration of Club adding in a \$\$ amount to each Development Player costs upfront to ensure remains revenue neutral and the individual teams not having to manage on their own.
- Cameron voiced that the new board from AGM will have to look closely at the existing budget at the next meeting. It needs to be addressed for next season and look at various revenue and cost items to bring in line with perhaps the new reality of future of continued decreasing enrolment (Assessments-Gym/Dome options, Coach Rebates, Contracts, Advertisement Options to increase enrolment)

#### **New Items in from 2017-09-12 to 2017-10-02: KDSC/EODSA/OS Administrative Details:**

- There were no new items received during this time frame from KDSC, EODSA or OS

#### **Round Table:**

##### **Jamie:**

- Requested status of OS Silver Certification process as to date, no other policies have come in for updating/controlling.
- Lou: The process with OS had changed again during the summer. Getting questions answered with OS was more of a challenge over the summer. Financial audit report was completed and submitted. KDSC still has some outstanding policy development still needs to happen. The Accessibility issue was clarified. As KDSC has no employees, those positions are self-employed and thus KDSC does not require.

##### **Lou:**

- Requesting status of fall indoor sessions with Alan?
- Alan: Please proceed to open up registration U6 to U14 boys/girls. Flat fee of \$50.00/player.
- Look to start end of October and run to December
- Jamie: U12/U13/U14/U15 age group of boys being covered for indoor. Jeff Fluit is doing U12/U13 Futsal team in preparation for U13 outdoor season. Marcus is doing U14/U15 Coliseum League

in preparation for going to Regional level for his U15's. Thus expect to have low enrolment for those age groups; but, at least 25-30 boys will have a program to be associated with KDSC.

**Nicole:**

- Place into parking Lot: New Board to look at the Active Start Soccer Fest held each year at end of season in August.
- Look at the whole program-should we do at start of season, end of season, at all?
- Fair amount of effort, organizing, resource intense, costs being absorbed by fewer individuals and being attended to by fewer members.
- Hearing of perhaps the St. Lawrence Soccer program having some challenges maintaining a program and may be looking to push some of their talent into KDSC Development/Competitive Program.
- Jamie noted that it has been seen as recent push last season with Wes's U15 squad with a new goal keeper from SLU starting with them at U14 and our U14 squad absorbed four solid players of SLU this season as they had no other place to play after their U13 team folded after last season and KDSC was their closest option, while other players from that squad went to Portland Soccer. Could be a viable option for SLU/KDSC.
- Cameron noted this is like the OSU experience. High end KDSC players go to higher level OSU program and vice versa with OSU players coming into KDSC or players returning back from OSU.

**Alan:**

- Participated in National B Coaching Course. Was a great course geared towards high performance athletes being run by three professional players. Should know his outcome in about two weeks if successful or not. No real benefit for KDSC, but a development for himself.
- Learning Facilitator for the Province
- Working on Ottawa Fury Program for 2018
- Canada Soccer U-Tube with Jason De Vos
- Ottawa Soccer for 2018. May be looking at Development Program league only on the weekends. OS wants all Leagues for Development to be on weekends only
- OPDL announced nine new clubs. Of interest locally is Cumberland Cobras Academy as a new OPDL member along with continuing members of West Ottawa and OSU.

**Parking Lot Items from 2017-09-12 Minutes (Were Not Discussed):**

- KDSC update to existing Competitive Soccer Program Policy: Will be OSA Silver Certification Work (Work ongoing. Remain on List)
- KDSC formalize Volunteer/Student Helpers Certification and Volunteer Screening requirements: Will be OSA Silver Certification Work (Work ongoing. Remain on List)
- KDSC develop a formal Assessment Process Policy: Will be OSA Silver Certification Work. (Work ongoing. Remain on List)
- Competitive Call-Up Process Guidelines Document to develop: Will be OSA Silver Certification Work (Work ongoing. Remain on List)
- Mike will send out a survey to board members (Top 3 priorities for 2018. What went well? What can be worked on to be improved?)
- Field Maintenance Contract with Darryl Lapenskie and Lou having to step down their historical functions. Options for 2018 season.
- Township/FTSA/KDSC pre-season agreement

**New Parking Lot Items from 2017-10-03 Meeting:**

- Draft 2017-04-04, 2017-05-02 and 2017-09-12 Meeting Minutes to approve (result of not enough membership available this board meeting to vote acceptance of content to all three). Jamie to send out and request email response to members not in attendance this evening. Minutes to be approved and posted with AGM.
- Budget to review at the next meeting with the new board after the AGM
- Look at the Active Start Soccer Fest held each end of season in August

**Lou:**

- AGM is set for October 17<sup>th</sup> at the Municipal Centre
- AGM will set the next schedule board meeting. Tentative for the first Tuesday in November 2017.

Meeting adjourned by Rob at 20:20.