



Kemptville District Soccer Club

Meeting Minutes - Board of Directors Meeting

September 12, 2017; 19:00; Club Office

Members Present:

President: Mike Sutherland
Vice-President: Cameron Duff
Secretary: Jamie Brown

Director at Large-Developmental ERSL Teams: Chris Moore
Club Head Referee: John Tucker
Club Administrator: Lou Judge
Field Scheduler: Julie Lapenskie

Members Absent:

Treasurer: Ben Thompson, **Director of Registration: (Currently Vacant)**, **Director of Equipment-House League:** Kevin O'Shea, **Director of Competitive Operations: (Currently Vacant)**, **Director of Mini Soccer:** Heather Ungar, **Director of House League:** Marcel Bos, **Director of Equipment Competitive:** Nicole Craig-Campbell, **Club Head Coach:** Alan Archer, **Discipline Chair:** Rob Fnukal

As Required with Operating Season: Field Maintenance: Darryl Lapenskie, **Picture Day Coordinator:** Jamie Hambly

Call to Order & Welcome:

- Made by Mike at 19:03
- Tonight there is not enough board members present to be able to vote on items that come up
- KDSC Member, Bruce Carsjens came in attendance as representation to "Communications"

Approval of Draft Meeting Minutes (April 04, 2017) and (May 02, 2017):

- Draft minutes of 2017-04-04 and 2017-05-02 meetings were circulated with the Board for review/comment.
- Not enough board members present to be able to approve the draft minutes. Deferred until next board meeting.

Club Financial Report Update:

- Financial Summary report was reviewed with details as of 2017-09-12 with specific dollar figures in each account provided to the group. Lou has quite a bit of end of season elements to go through over the next month. A more accurate update available for next month.

Season Board Review:

- Defer this item until next board meeting
- Mike will send out a survey to board members (Top 3 priorities for 2018, What went well, What can be worked on to be improved)

Competitive Season Review:

- There were more coaches at start of the season that went through and upgraded their certification for the season.
- Required to start reaching out to determine which coaches are returning for 2018 season. Have coaches breakfast next weekend. There will be those U12 Development coaches moving up into Competitive coaching realms for next season.
- Overall, the various KDSC Competitive teams fared very well in ERSL for this past season:
 - U13/U14 Girls: finished 5th in Tier 1 league, Kingston Tournament Winners, play in Shield Finals next weekend
 - U13/U14 Boys: Tier 2 team finished 7th in Tier 2 league with plans at start of season for some affiliated players feeding the smaller roster Tier 1 team worked very well. The Tier 1 team finished 2nd in Tier 1 league and looking at promotion to U15 Regional for next season. GIST Tournament Winners
 - U15 Boys: Finished 5th in Tier 1 league
 - U16 Boys: Finished 3rd in Tier 1 league
 - U17/U18 Boys: Finished 2nd in Tier 1 league and looking at promotion to U18 Regional for next season.

Fields Contract:

- Due to personal reasons, both Darryl Lapenskie and Lou will not be able to return to perform the field configuration and maintenance for the 2018 season. Darryl will be stepping down from his field maintenance role
- A big thank you from the Board to Darryl and Lou for their many years of dedication and service to the high quality fields developed and maintained and for which KDSC has become dependent upon each and every year
- Field maintenance will need to be sent for RFP, options of Municipality, local companies
- Look at comparisons for the Ottawa fields and what the going rate

Constitutional Changes:

- Any proposed amendments to the By-laws prior to the annual AGM must be submitted by Monday, September 25, 2017.
- Mike has some concern on being short for quite a period of time on various Director Roles (i.e. Competitive Director) and the workload entailed to manage the portfolios. Is there any reason why we can't take a look at another role and look to redistribute the workload? Is there a need for some roles (i.e. Treasurer) if the administrative role is doing the vast majority of work?
- Elections for the following Board positions will be held at the next AGM:
 - Vice President (2 year term) as Cameron came into the role mid-term
 - Director of Registration (2 year term)-currently vacant
 - Director of Equipment-Competitive (2 year term)-Nicole currently holds
 - Director of House League (2 year term)-Marcel currently holds
 - Director of Mini Soccer (2 year term)-Heather currently holds
 - Director of Competitive (1 year term)-currently vacant

New Items in from 2017-05-02 to 2017-09-11: KDSC/EODSA/OS Administrative Details:

- 2017-05-04: OS I2017-022: Canada Soccer Travel Application Form-Lou is aware for Competitive teams and communicates requirements as needed
- 2017-05-05: OS I2017-023: 2017 Provincial B License Announcement-In Waterloo June 5th-9th
- 2017-05-08: OS I2017-025: Update to the 2017 Operational Procedures-Coaching and Discipline Sections-Lou says Alan, John and Rob are aware
- 2017-05-12: OS I2017-026: 2017 Insurance Rate Increase-Lou is aware for Competitive Teams
- 2017-06-09: OS I2017-028: Talented Player Pathway for Ontario Soccer membership Club/Academy-No impact to KDSC
- 2017-06-12: OS I2017-029: Ontario Academy Soccer League-No impact to KDSC
- 2017-06-21: OS A2017-013: Compliance with the Accessibility of Ontarians with Disabilities Act-Lou and Alan working on. KDSC should be fine but just seeking some clarification on definitions
- 2017-06-28: KDSC-7 X Ottawa Clubs started the Ottawa Player Development Program for U9-U12 and excluding smaller Clubs-Lou and Alan have been keeping up to date
- 2017-06-30: OS I2017-032: Assignment of Grade 1 Match Officials-John is aware of the referee requirements. No issue with KDSC.
- 2017-07-13: OS I2017-033: Final C License Courses of 2017-Windsor Aug 12th, 13th, 19th and 20th, Oakville, Sept 09th, 10th, 16th and 17th, Waterloo, Oct 14th, 15th, 21st, 22nd. Alan is currently doing National Certification
- 2017-07-14: OS I2017-034: Canada Soccer Update Lightning Policy-KDSC sent the update to all teams in the summer
- 2017-07-27: KDSC/Canadian Centre for Gender and Sexual Diversity: Sport Inclusion Training for KDSC staff/coaches on LGBT101-Too difficult in the summer to get KDSC coaches/members to participate
- 2017-08-03: OS A2017-014: Share Your Feedback on Marketing to Children Within Sport-KDSC has reviewed
- 2017-08-14: OS I2017-040: Soccer Fitness Trainer Diploma Course Announcement-No impact to KDSC
- 2017-08-14: OS I2017-041: OASL Academies eligible for Indoor League-No impact to KDSC. KDSC will have some teams run their own program with any of the Ottawa leagues (i.e. Futsal, Coliseum)
- 2017-08-25: OS A2017-015: Match Official Award Nominations-No impact to KDSC
- 2017-09-07: OS I2017-042: Important Updates and Changes to the OS Accident Insurance Program-Lou is aware of the requirements
- 2017-09-10: OS I2017-043: Final C License Course of 2017-Richmond Hill Oct 21st, 22nd, 28th, 29th.

Round Table:

John:

- Overall, the season for the officials went very well, there was just one game (GU18) that assistant referees could not be supplied. All other games were supplied with officials. Officials are being supplied this weekend for the Cup Final games.
- Retention rate over last season was 65%. There were six new referees and five new mini-soccer referees added to the system.
- Two of the referees were promoted to District Pool. A couple of referees were offered OPDL level assistant referees (their skills were noted by several clubs)
- For the Futsal teams playing at South Gower this season, there was an issue in that many of the referees/assistant referees that were provided to those games during May/June/July, those referees did not receive their first payments for games completed until August. As a result what was seen was that many of the Futsal team games did not have assistant referees provided as there was no referee willing to work those games and not being compensated. Quite understandable that if referees were not being paid for their work for the start of the season, as the season went on, many simply did not make themselves available to referee the Futsal team games. In the end, the teams, players and referee development all lose out. This is an issue the Futsal league teams to sort out with their individual teams/ERSL referee system in place.
- John is working with OS/District Working Group (KDSC, Russell and other Ottawa clubs) to offer improving the area officials' qualifications/skill development and promoting them to OPDL level of play.

Julie:

- Field allocation for this season was a bit more of a challenge for the Development teams,
- Use of KCAT went fine, not great. There were a few glitches/issues (i.e. wet spring led to poor field conditions/grass not cut, issues with access/locks going missing, Kemptville Music Festival using the area for the week and bumping schedules to other fields around town)
- Mike as was dealing with some of these issues with Julie and seeing with time a shift towards their availability being decreased, would like to see KDSC be removed from use/reliance of the KCAT fields and redistributed to other options (i.e. St. Mike's and North Grenville District High Schools), Men's/Women's on Friday/Weekends at South Gower park when fields are fully empty, use more of Crozier Park when the two field option is ready and available)

Bruce:

- Introduced himself to the board and working with Mike on KDSC communications role
- Looking at general marketing of KDSC, Objectives/Growth potentials
- Use of social media as that is the future (Facebook, Instagram)
- Use of YouTube Channel (i.e. Alan coaching sessions-weekly feature of specific skill/coach plan)

Mike:

- Coaches recognition breakfast being hosted this coming Saturday
- FSTA/Township: From the meetings pre-season and what had been agreed to in principle between the Township/FTSA/KDSC, to date, KDSC has not been compensated to what had agreed upon. This item is parked for now as Mike pursuing.
- OCSL: SGM in August whereby a new league will be starting up. OCSL to run as is but may get some of the larger Ottawa clubs go to this new unsanctioned soccer hybrid league.
- Mike/Alan working with Wes in running an organized Futsal league option locally. May not happen this year but wish to investigate. Mike is aware that Jeff's U12 squad is planning on putting a U13/U14 team together for Futsal league and Marcus/Jamie working on putting a U15 team together for Coliseum league so there is interest in those age groups.

Parking Lot Items from 2017-05-02 Minutes Discussed:

- KDSC update to existing Competitive Soccer Program Policy: Will be OSA Silver Certification Work (Work ongoing. Remain on List)
- KDSC formalize Volunteer/Student Helpers Certification and Volunteer Screening requirements: Will be OSA Silver Certification Work (Work ongoing. Remain on List)
- KDSC develop a formal Assessment Process Policy: Will be OSA Silver Certification Work. (Work ongoing. Remain on List)
- Competitive Call-Up Process Guidelines Document to develop: Will be OSA Silver Certification Work (Work ongoing. Remain on List)

New Parking Lot Items from 2017-09-12 Meeting:

- Draft 2017-04-04 Meeting Minutes to approve (result of not enough membership available this board meeting to vote acceptance of content)
- Draft 2017-05-02 Meeting minutes to approve (result of not enough membership available this board meeting to vote acceptance of content)
- Mike will send out a survey to board members (Top 3 priorities for 2018, What went well, What can be worked on to be improved)
- Field Maintenance Contract with Darryl Lapenskie and Lou having to step down their historical functions
- Township/FTSA/KDSC pre-season agreement

Next meeting Tuesday October 03rd, 2017 at 19:00:

Meeting adjourned at 20:40.