



Kemptville District Soccer Club

Meeting Minutes - Board of Directors Meeting

April 04, 2017; 19:00; Club Office

Members Present:

President: Mike Sutherland

Vice-President: Cameron Duff

Secretary: Jamie Brown

Director of Equipment-House League: Kevin O'Shea

Director of Mini Soccer: Heather Ungar

Director of House League: Marcel Bos

Director at Large-Developmental ERSL Teams: Chris Moore

Director of Equipment Competitive: Nicole Craig-Campbell

Club Head Coach: Alan Archer

Club Administrator: Lou Judge

Discipline Chair: Rob Fnukal

Picture Day Coordinator: Jamie Hambly

Members Absent:

Treasurer: Ben Thompson, **Director of Registration:** (Currently Vacant), **Director of Competitive Operations:** (Currently Vacant), **Club Head Referee:** John Tucker

As Required with Operating Season: **Field Scheduler:** Julie Lapenskie, **Field Maintenance:** Darryl Lapenskie

Call to Order & Welcome:

- Made by Rob at 19:05

Approval of Meeting Minutes (March 07, 2017):

- Draft minutes of 2017-03-07 meeting circulated with the Board for review/comments. Motion made to approve the meeting minutes by Mike, seconded by Kevin. All members in favor to approve the draft meeting minutes. Jamie to finalize and provide final 2017-03-07 meeting minutes to Lou to be made accessible on KDSC website by next meeting.

Club Financial Report Update:

- Financial Summary report was reviewed with details as of 2017-04-04 with specific dollar figures in each account provided to the group. Registrations are incoming. 2017 expenditures that have yet to be issued out include the 2016 OSA/EODSA membership fee payment required by KDSC.

Photo Schedule for KDSC for 2017 Season:

- Jamie Hambly provided the board with specific details for this upcoming season
- Picture week will be June 10th to 16th. Rain dates for 1-2 days the following week.
- Details will be added to KDSC website.
- Required to know how many competitive teams will require photos as last season decision was not to include. KDSC has emailed the contacts for the competitive teams to gauge interest in the photos for this season and have them respond back into Jamie Hambly for any scheduling of teams that may be required.
- Using the same company as last season but with a different operating manager, thus picture packages are now ready for distribution to the teams.
- Next season, the contract is up for renewal. Tender process will be required as new companies may vie for the opportunity to provide service.

OS Club Excellence Update:

- Ontario Soccer (OS) Site links all not updated. Lou will follow up with OS and get back to Mike
- Mike has worked on the competitive items and willing to start work on some of the bigger policies that are outstanding. Essentially, take what is available and insert KDSC.
- Policies Outstanding include: Accessibility for Ontarians with Disabilities Act (AODA) Policy, Concussion Protocol and Return to Play Policy, Equity and Inclusion Policy, Dispute Resolution and Field/Facility Safety Policy.
- Alan has some information on AODA and he and Mike plan to start to taking a look to put something together on some of these

KDSC Fundraising Update:

- Mike, Cameron, Darryl and Lou attended the last planning meeting of 2017-03-28
- Proposing proceed to Phase I: Lights at South Gower Fields (on 2 fields)
- Phase II/III: Turf Field option and Club House Development
- Committee to draft up a proposal document
- Mike to develop an article for local papers on the KDSC 30th Anniversary
- Darryl asking for money from the club as an investment initiative: \$5 000 to \$10 000 range
- Begin discussions with local businesses in setting up business sponsorship/advertisement program (Bronze, Silver, Gold)
- Approach Municipality to request that dollar figures be not taken away from KDSC from the initiative, in return, KDSC not planning to seek dollar figures from the municipality. Additionally, get a written agreement in place with use of South Gower fields.
- Tender for the lights recommended. A preliminary dollar figure has been provided by one vendor. Considerations for future costs associated with electricity usage/maintenance.

KDSC Field Use Proposal for 2017:

- Lou and Mike have sent out the draft field schedule for review/feedback.
- SG4 is being made to 6 fields for U8 league to increase the size from last season
- Same volume of teams this season as last season
- FSTA club which is based with Ottawa Futsal, has three teams to consider placement within the community as ERS� has assigned as having fields allocated in Barrhaven and KDSC region
- Darryl has asked to see if the WC2 team could remain WC2? Lou has emailed OCSL but that would change the field schedule to accommodate

- Jamie Hambly suggested that KDSC move U6 to a different night to avoid current conflict with Coach Pitch Baseball
- John would like to see the current U14HL (Tues at KCAT6) and U18HL (Wed at KCAT6) be moved to Mon at SG5/6. This would allow mentorship and teaching opportunities for the referees for this age group on same night/back to back fields and ease up the referee usage requirements.

OCSL-AGM:

- OCSL League Management Board has called a SGM on April 09th to address a request from a significant percentage of membership to vote on to direct the OCSL to end its affiliation with the OSA and its relevant branch association, the EODSA to be effective immediately. The board is not making any recommendations on the issue; this is a matter for individual members to decide with a two thirds majority required for the vote to pass.
- KDSC will be to abstain from the OCSL vote. Ultimately, it will remain status quo as KDSC will go with which league/teams end up going towards and business as usual for this season

New Items in from 2017-03-07 to 2017-04-03: KDSC/EODSA/OS Administrative Details:

- 2017-03-10: OS A2017-005: New Ontario Soccer Membership Benefits Booklet available
- 2017-03-11: OS I2017-018: Mumps in Sport and Recreational Environments Health Information
- 2017-03-22: OS A2017-007: Updating your OntarioSoccer.net links
- 2017-03-27: OS A2017-008: Respect in Sport Requirements
- 2017-03-30: KDSC with Upper Canada District School Board-Locked Doors During Community Use Hours

Round Table:

Lou:

- Registration late fees date has been extended until after the Easter long weekend-April 20th. Some Development teams (U9 Boys + U11 Girls) have yet to issue their offer letters to members
- Request of a member of U8 to play down to U6 (special situation) and thus asking if their playing fees can be reduced to the U6 fee rate. No issue from the board's perspective.

Alan:

- Meeting with Fury representation this week. Set up for Fury Fanatics Fun Day/#'s for this season. Involvement of KDSC players with the Fury, mascot and lanyards. Dates/times/details to sort out

Nicki:

- Disalvos has quite a bit of extra KDSC club wear/uniforms hanging out in their store, a list provided to the board. Direction is that the onus should not be on Disalvos to store these items; but, for KDSC to buy the stock, bring it into the club and distribute to the membership

Kevin:

- Timbits orders for KDSC requirements are now in the system

Chris:

- Development Assessment process is nearly completed.
- Sessions for April 22nd and 29th with NG gym are set up.
- U9's boys have now been sorted out and Coach-Marcus has been found for that team
- U11 boys require assessment on April 22nd at 18:00. Requirement for assessors that evening time slot.

Mike:

- Will be setting up the Coaches/Managers Meetings
- Need to talk with John and Rob what their intent on rule changes/referee elements-that meeting may need to occur separately with coaches/managers
- Competitive gym times have been set up for April 23rd and 30th at both North Gower and St. Mike's. Practice times for competitive teams until they are given permission to go out on the fields/green spaces

Jamie:

- U14 X 2 teams, registration still outstanding on one individual of Team #2-continue to chase after 4 weeks. Management of the two teams is going smoothly to date. The plan that was established in February how these two U14 teams would operate to benefit all players and to date that plan is solidly being executed and received by members as expected. Information has been provided to players/families to those players as call-up options from Team #2 to Team #1.
- Some concern expressed with U14 Team#2 roster of 17 players without having a U13 Development Team to call-up from when injuries and summer holidays kick in for July and August. U14 Team #1 roster limit was set to the minimum requirement of 15 members as can call-up 3 lads from U14 Team #2 so expect no issue there. The U14 Team #2 situation will need to be monitored by the board closely and we have purposely placed four on the coaching staff for this squad to help out Hunter as he too is learning his skill development.

Parking Lot Items from 2017-03-07 Minutes Discussed:

- KDSC update to existing Competitive Soccer Program Policy: Will be OSA Silver Certification Work (Work ongoing. Remain on List)
- KDSC formalize Volunteer/Student Helpers Certification and Volunteer Screening requirements: Will be OSA Silver Certification Work (Work ongoing. Remain on List)
- KDSC develop a formal Assessment Process Policy: Will be OSA Silver Certification Work. (Work ongoing. Remain on List)-Basic requirements were used by assessors for 2017 assessments.
- Competitive Call-Up Process Guidelines Document to develop: Will be OSA Silver Certification Work (Work ongoing. Remain on List)
- Outstanding Board Members to sign Oath of Confidentiality Declaration of Confidentiality and Non-Disclosure v2017-01-07: Heather has completed this evening (To be removed next month)
- Board membership will be required to complete Police Checks: Heather, Marcel and Kevin have completed with Lou this evening (To be removed next month).
- KDSC Logo-EST 1987 design/approval. Design approved and voted on (To be removed next month)
- Competitive/Development Assessments-gymnasium time to book for end of March 2017. Competitive teams still need to assess players not able to attend March 04th/05th sessions-team finalization for March 28th deadline with ERSL. Discussed with the gym times set. ERSL registration was extended by an additional week. (To be removed next month).

- OS Club Excellence: Policies List/Volunteers to work on various policies by next meeting. Discussed with list of policies required development have been identified. (To be removed next month).
- Team Snap/Communication tools to investigate. Teams to use whatever tools they see fit. No standard tool/method required. ERSL/OCSL has a communication tool (To be removed next month)

New Parking Lot Items from 2017-04-04 Meeting:

- KDSC OCSL pricing for 2017 season. Alan and Mike still reviewing the information. Details to be presented to board for vote prior to the next meeting such that team fees can be set and teams can approach the members.

Next meeting Tuesday May 02nd, 2017 at 19:00:

Motion made to adjourn the meeting by Rob, seconded by Chris. All were in favor to adjourn meeting. Meeting adjourned at 20:22.