



Kemptville District Soccer Club

Meeting Minutes - Board of Directors Meeting

September 13, 2016; 19:00; Club Office

Members Present:

President: Darryl Lapenskie

Vice-President: Mark Leyden

Secretary: Jamie Brown

Director Equipment-House League: Kevin O'Shea

Director Competitive Operations: Mike Sutherland

Director Equipment Competitive: Nicole Craig-Campbell

Club Head Referee: John Tucker

Club Administrator: Lou Judge

Discipline Chair: Rob Fnukal

Members Absent:

Treasurer: Ben Thompson , **Director of Registration:** Darcie Flagg, **Director of Mini Soccer:** (Currently Vacant),

Director House League: Marcel Bos, **Director at Large-Developmental Age:** Chris Moore, **Club Head Coach:**

Alan Archer

As Required with Season: Picture Day Coordinator: Jamie Hambly and **Field Scheduler:** Julie Lapenskie

Call to Order & Welcome:

- Made by Darryl at 19:07
- The Club this season ran very smoothly with very little issues to contend with over the summer. Congratulations for everyone in their hard work in making this happen and a successful season for all youth.

Approval of Meeting Minutes (May 03, 2016):

- Draft minutes circulated with the Board 2016-05-15. Last comments received, updated and finalized for 2016-05-23. Lou to have meeting minutes to be made accessible to the public.

Financial Report Update:

- Financial Summary report was reviewed as of 2016-09-13 with specific dollar figures in each account provided to the group, Overall, the financial figures were remaining strong with the year over year increase attributed to the following areas:
 - Field rental costs were down for this season (Use of 2X St. Mike's fields for team practices and the lower reliance of the KCAT fields)

- Tim Horton's sponsorship/equipment for the mini soccer program (such as donated shorts, socks, shirts, balls)
- Equipment Container rental cost savings were realized
- 2016 season raised registration fees for players

KDSC/Area Soccer Fields:

- Darryl summarized potential plans for next year's various soccer field use in the area:
 - **St. Mike's Soccer/Football Field and Front-Fields:**
 - KDSC had agreed to maintain the three practice fields for the school. Darryl has completed upgrade to the large main field, particularly in each 18 yard box areas (top soil and seed). Those areas are sectioned off to not use (KDSC + School). This should ensure great practice field for next KDSC season.
 - Darryl requesting \$800.00 for the cost of recouping the supplies/materials used to upgrade the fields. No objections, money well spent offset by field rental savings.
 - **KCAT Fields:**
 - Due to numerous complaints over the years and this season having a female player having sustained a badly torn knee attributed to the field, Darryl rented a massive roller to smooth out KCAT fields during the summer. This has certainly helped improve the poor field conditions.
 - KDSC have approved the cost for the roller rental to complete this work
 - **Crozier Park Fields:**
 - Darryl has been in talks with Mark of the Township of agreement for future use of the existing Crozier Park Field. Proposal put forth to have the existing hay field being converted over to a new soccer field instead of being vacant and not used.
 - Township will continue to rent out the fields to KDSC; but, the rentals are less than existing KCAT and South Gower
 - Historically, KDSC has already supplied 80 loads of sand and spent \$9000 to make the existing field drainage and improvements to the existing field.
 - Township in agreement and have begun transporting 80 loads of free fill (from River Road improvements) to begin conversion of the hay field over to another soccer field. The township has about another 200 loads of free fill to contribute to the conversion. That 280 loads of free fill by the Township is a substantial savings to KDSC and is also savings to the Township for dumping fees
 - Darryl putting forth proposal and requesting from KDSC, \$10 000 for heavy equipment/materials/supplies for successful conversion of the Crozier Park hay field over to a second useable soccer field. Seconded by Mike and Mark, KDSC board voted and approved the proposal to proceed and allocate funds
 - Future field proposal: will decrease reliance further on the poor and rental-expensive KCAT fields. There will be 3 X St. Mike's Fields and 2 X Crozier Park Fields available as practice facilities. These fields proposed to be allocated next season for use as main practice facilities and the use of South Gower Park fields should be restricted to game use only by the Development and Competitive teams. This will ensure South Gower Park fields remain the jewel of the EODSA for years to come by relieving the practice sessions from the pitches.

South Gower Park: Lighting:

- The Board has brought this up in past years' of discussions but no past direction to proceed yet all agree is a good idea and as Kemptville/District population increases, soccer registrations increase, more playing opportunities outside of existing limitations of darkness
- Darryl proposes a committee set up to look at making this a reality
- Idea to have 2 X side by side fields having a 3 X centrally located lighting poles for illumination
- Rough estimates are costs of \$90 000 (Funding options include KDSC: \$30 000, ?Township, ?Grants programs and Fundraising which KDSC struggles with)
- Propose to have as an KDSC AGM Discussion/Future Planning

DiSalvo Uniform Costs and Options:

- Overall, the board is happy with the existing level of service, support and uniform/equipment quality and established relationship offered by DiSalvos and see no requirement to proceed to change vendors or brands at this time
- Nicole has done some preliminary work with DiSalvos for 2017 season (existing uniform process and a sublimation process-KDSC designed uniform)
- Nicole has put forth some 2017 Planning Details:
 - Developmental Team and House league Team Kits (Provided by KDSC to all players: socks, shorts and shirts)
 - 2016 Costs: \$21.00
 - 2017 Costs: \$24.00 (an increase of \$3.00 or 14.3% increase/player)
 - Competitive Team Kits (Purchased by Players though teams)
 - Registra 16's: The U13's (boys/girls and U16's (boys) were all required to purchase this season. There will be stock to replace jerseys for those existing teams if they require new sizes or have new players added.
 - 2016 Costs: Shorts \$20.17, Shirts: \$22.00 youth and \$25.00 adult
 - 2017 Costs: Shorts \$19.17, Shirt prices to remain the same
 - Squandra 17: These will be the new style for next season
 - 2017 Costs: Shorts \$19.17, Shirts: \$22.00 youth and \$24.00 adult
 - Sublimation Proposal:
 - KDSC design own jersey and shorts if we like. Style stays the same although Andrew has seen the fabric change in the last 7 years.
 - Cost includes numbering, as many logos on the main design that we like. Meaning we could have a sponsor or our shirts and the club name with no extra cost.
 - Andrew recommends not going with the shorts, as often they do not match the shirts and it is cheaper and easier to find a black short.
 - Numbering would be done by Adidas when the shirts are ordered, unlike now when DiSalvo does them.
 - Once the design is approved, it takes 8 weeks to get the order in. If only 2-3 shirts were needed then the turnaround is 3 weeks.
 - Many clubs are going with a home and away sublimated jersey. Andrew recommends going with whatever white on white Adidas jersey has that year for our home shirts if we want to cut down on the expense.
 - 2017 Costs: Shorts: \$30+, Shirts: Youth \$42, Adult \$46

- Support Dollars:
 - Currently KDSC get a 10% support dollars back on Adidas Products purchased. The support dollars are based on Adidas products ordered by DiSalvo for us from Adidas Canada. We can only spend that money on Adidas products and often times what we can order is limited and often available.
 - Moving forward, DiSalvo would propose 10% back on all purchases made by KDSC from DiSalvo (before taxes). This would include customization and non-Adidas brand. The 10% can then be used to purchase MRSP from DiSalvo. It can be applied to any brand that DiSalvo can order.
- Discussion ensued on pros/cons of current uniform ordering process versus sublimation process. Wish to discuss at the next meeting.

2016 Competitive Season Summary:

- Coaches breakfast just completed and well appreciated
- Equipment was good this year (nice bag, new bibs, ball pump) that were popular
- Uniforms, iron on crests, prone to melting in high dryer heat, board members also expressed that in past with sewn on crests, they had their own issues as well
- Planning for next season is commencing. Mike would like to develop a Call-Up Policy Guidelines Document to vet out some issues encountered with teams/players
- ERSL Season Summary was provided and KDSC clubs did very well in GU13T2, BU13T2, BU14T2 and BU16T1
- It was a good strategy for KDSC in keeping all U13 teams coming out of Development stream to place them into Tier 2 until the U14 season when the large Ottawa clubs sort out their OPDL, Regional and Tier 1 teams. Propose to ensure in future years, no matter skill/records of U12 Development teams to keep them in U13 Tier 2 level in order to keep the groups together for subsequent years.

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2016 KDSC Team	GP	Wins	Ties	Losses	GF	GA	+/-	Points and Placement	2017 Proposal
GU13T2	15	12	2	1	55	12	+38	38-1st	U14T1
GU15Reg	16	3	3	10	24	39	-15	12-8 th	U16T1
GU17/18T1	16	5	1	10	35	47	-12	16-9 th	U17/18T1
BU13T2	16	10	1	5	89	47	+42	31-2 nd	U14T1
BU14T2	11	9	0	2	58	17	+41	27-2 nd	U15T1
BU15T1	16	3	0	13	20	51	-31	9-9 th	U16T2
BU16T1	16	10	3	3	46	24	+22	33-3 rd	U17/18T1

New Items in from May to August: KDSC/EODSA Administrative Details:

- Lou put forth a proposal as based on a request from the Photo Coordinator. As there is much work involved during the season, could that function receive a family soccer registration fee is provided as compensation. The Group discussed and proposed that both the Photo Coordinator and Field Scheduler Roles to be compensated with 1 registration fee reimbursement (currently similar to Coaches). Mike seconded the proposal and all agreed to approve the proposal for this season and beyond.
- EODSA 2016 Conference for Saturday, Sept 17th at Louis Riel Dome-Match Official component
- EODSA: OSA Travel Insurance Rate increase for Teams travelling outside of the Province for 2016-KDSC has taken care of for this past season.
- EODSA SGM April 28th, 2016 draft minutes for members

- KDSC: North Grenville Community Church-community outreach. Church provided plenty of help throughout the KDSC during the season.
- KDSC: French Public School at KCAT-distribute materials at soccer games. No know response throughout the season by the school
- EODSA: Resignation of Jane Reid, lone female member of EODSA board
- EODSA: OSA fee increase of \$5.00 for Indoor 2016-2017 season
- EODSA: OSA B& C License Course in NCCP Locker-Under Allan's responsibility
- KDSC: Sept 1st, 2016: Changes to the Community Use of School Procedures with UCDSB. KDSC has reviewed the new requirements as we use school facilities within the region
- EODSA: Membership Renewal for 2016-2017 membership year due 2016-09-07. KDSC has completed the membership process for 2017
- ERSL 2017 Population of Regional Divisions-East Region & Finalize U14 Regional Selection Criteria for 2017 Outdoor season-Meeting 2016-09-13. Criteria are set. KDSC will not be applying for either U13 squad to be Regional Team
- EODSA: Mandatory meeting 2016-09-13 for Youth Clubs U9-U12 Tier 1 Winter Development League. KDSC will not be having any U9-U12 team competing in Tier 1 Winter Development League.
- EODSA: Player Reconciliation Outdoor 2016. KDSC has completed the reconciliation work for this season.
- KDSC: Women's Ministry Group at Woodvale Pentecostal Church-Cindy Klassen "Train Like an Olympian". For KDSC, this is not a target market and thus not interested.

Round Table:

Darryl:

- 3 Contracts need to be discussed and in place by the AGM

Nicole:

- A number of corner flags (flagging) require fixing. Outright cost of replacement is around \$70/pair of flags. The only issue is some minor sewing required, not an outright replacement. Is there anyone that is willing to sew/fix the corner flags to save on costs of outright replacement?
- Equipment containers at South Gower, what needs to get done with them and with the equipment contained inside. Darryl to talk with Corey. Jamie requests that if expanding practice facilities to St. Mikes and Crozier Park next season that the existing practice/equipment/tools sheds currently at South Gower Park be considered then dispersed to St. Mikes/Crozier Park so that Development and Competitive teams have access to those materials for team practices. Currently only available to teams if using South Gower facilities.

Lou:

- U5-U12 Winter Indoor Season planning is underway. Last season there were about 60 kids of 6 birth years in 3 divisions. Are there any times that work best for various age groups? (does hockey impact any particular age on Saturday morning?). No one is aware of what other groups are planning. KDSC to proceed with current planning

John:

- Season went very well with a few new good referees coming through the system
- Promoted 5 referees to District level
- Referee usage was heavy on Tuesday and Wednesday evenings, quieter on Thursday evenings
- Mandatory referee refresher session for all referees for early next season as the laws are changing. John's course is in November/December
- Referees mini-course being offered for those U12 as of March 31st
- John would like to enhance the mentoring program and have (Rob, Chris, Shawn) be part of the program
- John would like to see more adult referees come into the system (subsidize younger adults?)
- John would like to develop referee manual (similar to OSU Handbook) that has section on house league, section for competitive, section for kids/parents

Rob:

- Essentially a normal season in terms of discipline
- There are a couple of carry overs from this season (MR1, MR5) with fees still outstanding
- House league report: 1 card this year in house league
- OCSL bill to KDSC will be provided at the end of the year and until players pay their fines, they will not be able to play for KDSC

Parking Lot Items from 2016-05-03 Minutes Discussed:

- 2016 Board Member: Director of Mini Soccer (Potential candidate forthcoming. Leave on.)
- KDSC update to existing Competitive Soccer Program policy (Being worked on. Leave on.)
- KDSC formalize Volunteer/Student Helpers Certification and Volunteer Screening requirements (Leave on.)
- KDSC develop a formal Assessment Process policy (Leave on. For next season)
- Manual for Coaches (Alan in Development?)
- South Gower Park: Feather Flags (Darryl gathering information from vendors)
- KDSC Club Day with Ottawa Fury, this year done. Item/process list to develop for guidance for future years

New Parking Lot Items from 2016-09-13 Meeting:

- South Gower Park field lighting. Request for Committee work
- 2017 DiSalvo uniform discussion. Current uniform process or go to a sublimation process.
- Competitive Call-Up Process Guidelines Document to develop
- Corner Flag repairs. Sewing current damaged flags versus outright replacement

Next meeting Tuesday October 04th, 2016 at 19:00

Motion made to adjourn the meeting by Rob, seconded by Mark. All were in favor to adjourn.
Meeting adjourned at 20:45.