



Kemptville District Soccer Club

Meeting Minutes - Board of Directors Meeting

May 3, 2016; 19:00; Club Office

Members Present:

President: Darryl Lapenskie

Vice-President: Mark Leyden

Secretary: Jamie Brown

Director of Registration: Darcie Flagg

Director Equipment-House League: Kevin O'Shea

Director Competitive Operations: Mike Sutherland

Director at Large-Developmental Age: Chris Moore

Director Equipment Competitive: Nicole-Craig Campbell

Club Head Coach: Allan Archer

Club Administrator: Lou Judge

Discipline Chair: Rob Fnukal

Members Absent:

Treasurer: Ben Thompson, **Director House League:** Marcel Bos, **Club Head Referee:** John Tucker, **Picture Day Coordinator:** Jamie Hambly

Call to Order & Welcome:

- Made by Daryl at 19:00

Approval of Meeting Minutes (April 05, 2016):

- Motioned by Mark and seconded by Mike that the Board approve the minutes from April 05th, 2016. All attendees were in favor of the approval of the minutes of April 05th, 2016 and Lou to have meeting minutes to be made accessible to the public.

Financial Report Update:

- Financial Summary as of 2016-05-03 was announced with the specific dollar figures in each account provided to the group:
 - Overall: Financial figures were increased marginally from last month which was attributed to ongoing 2016 registration of players and items still within PayPal being received.
 - Monies going out attributed to Equipment (balls/nets) and Referee fees.

KDSC Club Day with Ottawa Fury:

- Proposed details from Faran Mirza of Ottawa Fury:
 - 300 tickets to purchase by KDSC at price of \$21.00/ticket (not including the free kids tickets) will be reserved to KDSC section
 - 1 hour of field time prior to the Fury game match to use however you wish (can add more time for additional tickets if needed)
 - 22 players to participate in the player escorts (younger age groups of 7/8 year olds)
 - 12 ball retrievers (older age groups of 12-14 year old age groups)
 - Small sided scrimmage at half time up to 7 v 7 format
 - Sideline experience to watch the Fury players warm up pre-match for the 2 Teams
 - 1 Fury jersey, Fury hat and Fury signed ball to use as you wish (prizing, auction etc.)
- KDSC Discussion:
 - Commit to the Saturday June 11th, 19:00 game time
 - Propose to have a 12:00 or 13:00 start time to have KDSC teams utilize the field prior to the event for games and share in the full experience of afternoon/evening of families committing to the event. To be discussed with Faran
 - Large financial cost to KDSC (300 tickets @ \$21.00/ticket=\$6 300.00) for not selling all or near enough tickets. Can Faran offer to decrease the ticket price to help absorb the costs? Require details on how tickets are going to be purchased and how tickets are organized for pickup? Can the 300 tickets be spread over 2 games or is this restricted to 1 game? Are lanyards included for the game night?
 - KDSC Communications: KDSC website/email in stages, through team Managers, through all leagues/age groups to encourage all players/teams to participate
 - Allan and Mark to have series of questions back to Faran and Lou can start to advertise the event on the KDSC website

Manual for Coaches:

- Allan is working on a basics coaching manual targeting the 9-12 year old house league coaches.
- Currently in development and working towards May 15th to have a draft manual available
- Essentially a general content of soccer basics that all coaches can use and to have similar information to help them become more empowered and more confident in their coaching approaches with their teams

South Gower Park: Feather Flags:

- Darryl has brought this topic up in past years' of discussions but no past direction to proceed
- Looking to purchase 4-6 Feather Flags (KDSC Branded/Logo) to make the park more visible from the road and promote the KDSC fields, similar to other Ottawa area clubs
- Not expecting the township to support the purchase but within the KDSC 2016 advertising budget, currently only half is spent meaning the remainder is available to utilize for this purpose
- Proposal to look at a budget of \$250.00/flag or total of \$1500.00 range and look into various local vendors to see if this can be done/developed within this budget framework
- Darryl to come back to the board with costing and vendor options
- Mike motioned with Chris seconding the motion and all in approval for Feather Flags for South Gower Park. Darryl will proceed to acquire information on proposed costing/vendor options within the proposed budget limitation. Information to be brought back to a future board meeting prior to proceeding to purchase.

Status of 2016 Registration Numbers-House League:

Summary Table (Registrants Data as of 2016-05-03):

| Age Group | Online Registration | Paper Registration | Total Projected Registered |
|--------------|---------------------|--------------------|----------------------------|
| U3 | 50 | 2 | 52 |
| U4 | 78 | 6 | 84 |
| U5 | 90 | 6 | 96 |
| U6B | 69 | 4 | 73 |
| U6G | 38 | 3 | 41 |
| U8B | 114 | 5 | 119 |
| U8G | 68 | 7 | 75 |
| U10B | 66 | 5 | 71 |
| U10G | 27 | 4 | 31 |
| U12B | 27 | 2 | 29 |
| U12G | 19 | 8 | 27 |
| U14 | 29 | 5 | 34 |
| U18 | 26 | 8 | 34 |
| MHL | 44 | 6 | 50 |
| WHL | 54 | 9 | 63 |
| Total | | | 879 |

- Registration numbers are strong again for this season. U18/MHL/WHL historically will get an influx of registrations over the next month as students return home
- Essentially for this season, all MR/WC/OT Teams will be playing the season over at South Gower Park with the field configurations
- U3, U4, U5 are mixed team leagues with strong numbers
- U8Boys: Strong nucleus coming up. Need to cap at 120 players (12 teams with no more than 10/players per team)
- U12B and U12G: Numbers not strong enough to support separate boy/girl leagues. Combine to mixed teams with Monday evening practice/game night. Must communicate this on the website
- U14 and U18: Numbers to support 2 teams of 11 v 11 format
- WHL: Numbers to support 4 teams with 11 v 11 format for this season. Spots still open for new registrants. Going 11 v 11 may garner more interest to players.
- MHL: Historical numbers and students returning home typically support 4 teams with 11 v 11 format. Shouldn't expect any different for this season.
- U14, U18, MHL, WHL play this season all over at KCAT?
- U14/U18 with only two teams: Possibility to inquire looking to Brockville or Winchester teams to support additional games with each club at these age groups.

2016 Mini and House League

- With the numbers projected, work is underway for schedules/team development by KDSC
- Conveners, some are in place, others are being sought to help in the schedule and team development
- With no Director in place, Mark is willing to step up and offer to help put teams together. He does require assistance for which Lou/Erin can help as well.
- For Mini leagues, process is about physical literacy, introduction to coaching and small sided games.

New Items in from last Month: EODSA/KDSC Administrative Details:

- Fury Fanatic Night on May 10th starting at 18:45: Volunteers from KDSC Board include: Darryl, Chris, Allan, Nicole, Lou, Mark and Rob) and some of the 14 year old + kids helping out on stations. Lou taking the lead with Nicole's help on process, organizing (communications, team lists, beverages/timbits, ticket stubs for draw for Fury ball/jersey)
- EODSA I2016-024 Mandatory Coach Certification Requirements for 2017. Allan taking the lead on this. Old Community Coaching qualifications will no longer be acceptable. Look to possibility to run a Soccer for Life program in the fall to get all current coaches to this new requirement
- EODSA I2016-031 and I2016-032 Respect in Sports Program Expansions/Include Parents: Awareness to KDSC
- EODSA SGM Notification at April 28th meeting: No head way with OSA with possibility of future executive changes coming. Letter from EODSA has been sent into CSA
- EODSA I2016-030 Processing Clarification for ATF for Exhibition Games: Awareness to KDSC
- EODSA: New Competition and Travel Management System (CTMS)-Team Officials User Guide: Awareness to KDSC
- EODSA: Registration Handbook for 2016: Awareness to KDSC
- KDSC Directors' Insurance Policy: Lou sent to the KDSC Board the details of the insurance policy of what is covered

Round Table:

Darryl:

- Fields Discussion:
 - 3 fields now can be used for any Exhibition Games. Last year's 3A and 3B converted to 11 v 11 dimensions for this season
 - Green space by the ball diamonds at South Gower Park ready to be used by teams for spring practices until permission granted to use the main fields
 - New Field Signs at South Gower Park and KDSC website are required this season with the field reconfigurations
 - Anticipate costs for fields to go down this year with use of South Gower Park and St. Mike's facilities for practices by Development and Competitive teams
- Date for KDSC Annual General Meeting is required: Date of Tuesday October 18th
- Kick Off Date: August 13th, 2016 this season. Darryl plans on doing the barbeque (burgers and hot dogs) for players. Look into perhaps Sam's as fundraiser this season as they only received 1 of the 2 years' promised.

Chris:

- Development/Competitive teams looking for fitness instruction and help to reduce player injuries. An individual is lined up and is offering their services should anyone be interested.

Allan:

- Allan in process of setting up and getting ready to launch for week of May 16th the U9-U12 Learn to Train Groups (Development and House League Players and Coaches)
- Questioned the Board on when receiving Promotional items, are members acting on them or not to worry about in responding. All indicated that not to worry or need to respond unless the need is required by KDSC
- Look at combined Learn to Train and Soccer for Life coaching programs this year sometime

Mark:

- Use of volunteer students for this season. Is this an option? Need to look at various volunteer roles, individuals to supervise them, how many volunteer hours can they offer. Example: U6 fields require setting up each game week. Can this be done by a student volunteer?
- All consider a good idea; but, currently nothing in place policy or process wise for this season.

Rob:

- Participated with John on referee certification course in Kemptonville. 21 referees total completed their course (4 from Smith Falls, 4 from Brockville, 13 from KDSC area)

Parking Lot Items from 2016-04-05 Minutes Discussed:

- 2016 Board Member: Director of Mini Soccer (Still no developments. Leave on.)
- KDSC setting of yearly fees/information required sooner from annual Referee rates (Darryl has under advisement for next year's budget planning. Considered Closed)
- KDSC update to existing Competitive Soccer Program policy (Being worked on. Leave on.)
- KDSC formalize Volunteer/Student Helpers Certification and Volunteer Screening requirements (Not currently being worked on. Leave on.)
- KDSC specifically designed KDSC uniform for future years (Leave on. For Next Season)
- KDSC develop a formal Assessment Process policy (Leave on. For next season)
- KDSC Volunteer Fee accounting line item separated out: Support various local youth soccer programs/cost redirection (Lou has looked into this and this can be achieved and she has separated this line item out. Consider Closed)

Next meeting Thursday May 26th, 2016 at 19:00

- Another meeting later this month is required prior to start of house league season. Next meeting date agreed to was Thursday May 26th.

Motion made to adjourn the meeting by Mark, seconded by Mike. All were in favor.

Meeting adjourned at 20:48.

New Parking Lot Items:

- KDSC Club Day with Ottawa Fury (Mark, Allan, Lou sorting out details and logistics)
- Manual for Coaches (Allan in Development)
- South Gower Park: Feather Flags (Darryl gathering information from vendors)