



Kemptville District Soccer Club

Meeting Minutes - Board of Directors Meeting

April 5, 2016; 19:00; Club Office

Members Present:

President: Darryl Lapenskie

Vice-President: Mark Leyden

Treasurer: Ben Thompson

Secretary: Jamie Brown

Director Equipment-House League: Kevin O'Shea

Director Competitive Operations: Mike Sutherland

Director House League: Marcel Bos

Director at Large-Developmental Age: Chris Moore

Director Equipment Competitive: Nicole-Craig Campbell

Club Head Coach: Allan Archer

Club Administrator: Lou Judge

Discipline Chair: Rob Fnukal

Club Head Referee: John Tucker

Members Absent:

Picture Day Coordinator: Jamie Hambly

Call to Order & Welcome:

- Made by Daryl at 19:02

Approval of Meeting Minutes (March 01, 2016):

- Motioned by Marcel and seconded by Chris that the Board approve the minutes from March 01st, 2016. All attendees were in favor of the approval of the minutes of March 01st, 2016 and Lou to have meeting minutes to be made accessible to the public.

Financial Report Update:

- Financial Summary as of 2016-04-05 was announced with the specific dollar figures in each account provided to the group:
 - Overall: Financial figures were increased marginally from last month which was attributed to ongoing 2016 registration of players and items still within PayPal being received.
 - Monies going out attributed to Equipment/DiSalvo and EODSA fees.

Fury Fanatics Program/Club Day for KDSC:

- Mark: Details finalized at meeting held last week. May 10th is the chosen day for Fury to attend KDSC give out lanyards and Mark and Lou working on details/logistics and location. Club Day for U3 to U8 teams will be June 11th and volunteers will be required. Mark requesting feedback on document he put forth by members.

Status of Open 2016 Board Position: Director of Mini Soccer:

- Lou brought forward a potential candidate; but, prior to the meeting that individual was no longer interested due to family commitments. Add to parking lot of outstanding items.

Proposed 2016 Revised Referee Fees/Planning Discussion:

- John brought forth the proposed Referee rates for 2016 (document attached to agenda for all)
- House league Level:
 - Referee and Assistant Referee (AR) requirements for the U10 to Men's House league requirements were reviewed along with proposed fee structure
 - If referees need more work and there is lots of referees, then possible to introduce AR's to U14 and U18 levels to gain more experience
- ERSL/OCSL Level Development Level:
 - Referee and Assistant Referee requirements for the U9 U12 requirements were reviewed along with proposed fee structure. John updated U11-U12 price to \$32.00
 - John put forth proposal to introduce AR's to U11 and U12 leagues. Good way to introduce players and new referees to this age group. Allows John to mentor and work with the newer referees coming into the system.
- ERSL/OCSL Level Competitive and Adult Competitive Level:
 - Assistant Referee requirements for the U13-U18, MR, WC2 and OT requirements were reviewed along with proposed fee structure. Referee fees are set by the applicable league and administration of referees is done by league/district
 - There are increased costs associated with referees coming from Kemptville due to geographical distance from Ottawa. KDSC gets charged a certain % of fees at start of season based on predictions by the league/district, then there is end of year tally fee based on what was required
 - Referees require more qualifications with MR, WC2 and OT levels
 - John proposing to have five local referees to increase to Level 5 thus these KDSC referees able to support District Pool and move to WC etc. and have more opportunities to advance their skill set
- John is also supporting referee mentoring by OYSL/Provincial OPDL leagues and he would like some of his higher level referees to also participate
- Darryl commented that nature of timing when referee rates and how they forecast makes it very difficult for the board to build into a yearly budget to drive setting player fees. Something to take a closer look at in the future to ensure board is setting the right annual player fees
- Mike supports the proposals put forth by John to integrate new referees into U11-U12 Development and overall planning and thought process proposed by John to build and retain a talent pool of local referees
- Motioned by Daryl and seconded by Mike that the Board approve plans for building the talent pool of local referees' proposal set out by John and for the Referee Rates for 2016. All members approved. Motion carried to proceed.

Status of 2016 Registration Numbers-Outlook for Season Update:

- Mike speaking on behalf of Youth Competitive Soccer:
 - Overall it went very well, lots of volunteers and assessors. Big thank you.
 - In the end, B15/B16 we were able to secure a coach: Cameron Duff and added a goalkeeper coming in from another soccer club and able to have a separate B15 and a B16 team. Other groups, status quo from last month numbers. Solid numbers to support those age groups with competitive teams
 - There were a few issues and these can be addressed next year by having an updated Competitive Policy to work with, require the right set of rules, time frames/schedules to be firmed up rather than open development of a post-evaluation process/proposal. Mike to work on updating Competitive policy for future years
 - For all competitive players, it shouldn't be all about the registration numbers but it should also be based on skill level/right skill level. We had some situation this spring that with improvements in competitive processes would help out teams/coaches/evaluators

- Chris speaking on behalf of Development Soccer:
 - Similar to Competitive, lots of volunteers and assessors. Big thank you.
 - Overall from last year, development has one more team over last season
 - From last month, U9 girls increased in numbers and Shane Box is taking on this team
 - U11 boys increased and numbers support two teams and proposing evening out the squads to have two Tier 2 squads instead of weaker squad in Tier 3 and stronger squad in Tier 2. Eventually they will combine in Competitive
 - Remainder of ages/divisions similar to what was reported last month

St. Mike's Complaint to KDSC for Saturday April 02nd Sessions:

- First hiccup on 2016-04-02 with the Development Assessments/Competitive Team Practices, on the Monday morning, St. Mike's staff noted the nets were left up in the gym, a messy stage with chairs left out and a broken lamp with glass left on the floor.
- KDSC will investigate and follow up with St. Mikes. Recommend St. Mike's close off the stage area for KDSC, parents will have to wait outside during the gym assessments. Mike will follow up with making sure in future sessions, the nets are taken down and put away.

Scheduling KDSC Coaches/Managers Meeting for 2016 Season:

- Mike planning on holding this before end of April and there is the EODSA required meeting April 30th for teams
- KDSC members to attend should include Daryl, Lou (Admin), Nicole (Equipment), Rob (Discipline), John (Referee + Respect)
- Mike will secure a location, date, time and communicate out to Competitive

Student/Volunteer Helpers Certification and Screening Requirements:

- Every member that associates with children will require volunteer screening (Team Staff: Coaches, Managers etc.) and that is to include volunteers and student helpers
- For students, parents will need to complete the process with their child
- Volunteers should also be taking "Respect in Soccer" so all are speaking the same language
- KDSC will work on formalizing these requirements

Club/Competitive Uniform Changes for 2016-Adidas Contract:

- Nicole/Kevin: Adidas pricing/contract with DiSalvo/Adidas was up for renewal this season
- Daryl would like to stick to Adidas products and both DiSalvo/Adidas have worked well with KDSC
- New style of uniform (jersey, shorts, and socks) is being introduced this season and pricing has been increased. There are some older style stock that will be geared to the older competitive teams for their new players
- Entire U13 Competitive (boys and girls) are having to purchase this new style for this season
- Mike indicating that because of increased interest and new players to U16 and Men's, they are having to look into having all members make the switch as the new Regista 16 are different than previous Regista 14's (same color scheme as red/white and white)
- KDSC website uniform/club wear to be updated to reflect 2016 pricing. Current information based on 2013-2015 pricing
- Daryl raised question, can KDSC for next season planning look to a KDSC designed jersey to help alleviate DiSalvo/Adidas for forcing the club to adopt a certain style of jersey/uniform? Discussion led to overall agreement to go this approach for future years. Requires planning.

Refund of \$25.00 Assessment Fee:

- Should this fee be refunded to players registering, going through the assessment; but, not enough players in their age group and don't make a squad? (Yearly rate this may impact 15-25 youth/year-this season was 16 youth that fell within this group)
- This would create logistical issues to manage as would need to be handled on case by case situation. The player has gone through the assessment as intended (covers facility rentals, assessors). Not sure why they then require a refund going through the process.
- KDSC to look at making a more formal assessment process policy-today there is none in place

Jumpstart Program:

- This year program only providing \$200 which is less than in the past years support a youth
- This year individual Tyson at U15: This year the fees are at \$25.00 + \$265.00, \$90.00 more needed just to cover registration costs and some uniform costs may be required.
- Could the volunteer fee collected per family be able to be re-directed/allocate towards the additional funds to support youth within the jumpstart program? That should be one program the volunteer fee is meant to cover costs towards.
- Daryl requests in future that volunteer fee accounting line item be pulled out on its own such that funding can be redirected to these important local youth initiatives. It should not be lumped in together as a general revenue line item. Ben to look into seeing logistics of doing this.
- Funds will be directed towards Tyson to cover costs.
- Motion made by Ben, Seconded by Marcel. All members approved. Motion carried to proceed.

KDSC Club Calendar Review:

- Lou reminds all members to review the current draft of yearly 12-month KDSC club calendar of items the club needs to complete.
- To date, Jamie B, Mike and Rob have provided their comments to the document. Rest will plan to look at this for Lou.

New Items in over the last Month: EODSA/KDSC Administrative Details:

- Female Development Referee Course: John is aware of this and acting on accordingly
- OSA Insurance Certificates: Done and completed by the club
- OSA Club Excellence Program for 2016: Mark and Lou working on this during May/June on the application. KDSC is planning to apply for Silver status in 2016. Current gaps noted and KDSC will need to develop and implement mandatory policies around these gaps
- AIMS User Confidentiality Agreement-Club/Individual Indemnity to OSA: KDSC has taken care of
- Kemptville College: BDO report tabled 2016-04-04: Information only for KDSC
- EODSA Reviewing Population of Regional Divisions for 2017 Outdoor Season: Currently is a questionnaire out to clubs. KDSC will be providing input and feedback
- OSA Visit to EODSA April 4th-9th: No action required by KDSC. Similar is last minute and difficult to support smaller clubs such as KDSC. In terms of OSA Coach/Player Development, a 5-page draft document going around and there is some positive traction with OSA.

Round Table:

Darryl:

- Last week, meeting was held to discuss proposals for field design/use for this season
- Because of # of teams/field design, decision made to move U6 and U8 girl nights than what was advertised. This was required to redistribute field use across Mon-Thurs and Saturday. Website has been updated based on this change.
- Aim this year is to keep field use costs down
- Considering Men's House league/OCSL games to KCAT?
- When Julie back from school, looking at field/team schedules will commence mid/late April

Kevin:

- More equipment coming in-such as the balls
- U3-U8 Tim Hortons Tim Bits this season: All players will get jersey, shorts, socks and soccer ball
- Allan indicates reports in from other Tim Horton groups that balls are not high grade. KDSC has some extra size 3 balls in the event balls required

John:

- April 15th is training session (classroom) with five or so referees to go over 2016 changes to rules/ERSL rules
- Full referee course John is teaching in April (16-18 registered)

Allan:

- Allan has been out to various competitive/development sessions and notes they have been phenomenally run this year
- KDSC Hosting Coaching Courses: Active Start, FUNdamentals and Learn to Train. Details are on KDSC website for dates/times
- Working with Winchester Hospital for 1 day workshop and would like to see as many members of the board/coaches to take part

Lou:

- On April 15th, registration fees increase. Anticipating influx of new registration before this date. Lou requesting help next week from members (Tues-Thurs between 19:00-21:00).
- Nicole can help Tuesday, Daryl, Mark and Chris to check calendars and should be able to support Lou

Rob:

- KDSC confidentiality agreement with all members completed. Documents circulated during this meeting and members signed for the KDSC files.

Next meeting Tuesday May 03rd, 2016

Motion made to adjourn meeting by Daryl, seconded by Marcel. All were in favor.

Meeting adjourned at 21:00.

Parking Lot Items:

- 2016 Board Member: Director of Mini Soccer
- KDSC setting of yearly fees/information required sooner from annual Referee rates
- KDSC update to existing Competitive Soccer Program policy
- KDSC formalize Volunteer/Student Helpers Certification and Volunteer Screening requirements
- KDSC specifically designed KDSC uniform for future years
- KDSC develop a formal Assessment Process policy
- KDSC Volunteer Fee accounting line item separated out: Support various local youth soccer programs/cost redirection