



## Kemptville District Soccer Club

### Meeting Minutes - Board of Directors Meeting

**May 7, 2024 @ 7pm; In-Person Ferguson Forest Center Board Room**

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#### **Members Present:**

**President:** Colleen Dorion  
**Treasurer:** Samantha Moyer  
**Club Head Coach:** Marcus Dickie  
**Secretary:** Jessica Baird  
**Director of Registration:** Hailee Coleman  
**Director of Equipment-Competitive:** Celine Selleck  
**Club Manager:** Jamie Brown  
**Club Head Referee:** Scott Baird  
**Discipline Chair:** Rob Fnukal  
**Director of House League:** Rance Young  
**Director Mini:** Bridgette Alchawa  
**Director Competitive Operations:** Patrick Lawomtong

#### **Members Absent:**

**Director at Large: (Currently Vacant)**  
**Director of Development Teams: vacant**  
**Vice-President:** Jeff Fluit  
**Director of Equipment-House League:** Helen Grus

#### **Call to Order & Welcome:**

- Made by Rob at 7:06pm

### **Approval of Draft Meeting Minutes May 2, 2023:**

- Motion made to approve the meeting minutes by Scott, seconded by Patrick. All members in favor to approve the draft meeting minutes with minor changes.

#### **1) Which board positions are up this year:**

- President (only 1 year at AGM)
- Vice President
- Treasurer (only 1 year at AGM)
- Director of Equipment
- Director of Development (open position)
- Director of Competitive
- Director of Mini

Explained that these positions are normally sent out as being up for nominations at next AGM regardless of if anyone is currently willing to remain in position. Discussion around who was interested in remaining in their role.

**Action: Colleen requested those in the roles send an email directly to her to express their intent to stay on the board.**

#### **2) Field Schedule**

- Minor movement to the field schedule release last month.
- Only one field open on a Tuesday (9v9) all other fields booked solid.
- Not a lot of open space for cancelations, may need to consider weekend play for rescheduled games.
- Highschool fields not currently being used for game play.
- Discussion of green space available within Kemptville (area) that can be used, not a "soccer field" but can be used if needed for practice.
- Discussion of fields at Kemptville College grounds, availability, costs, booking process etc. Not used as an option this year, brainstorming for Monday night is a larger group than originally anticipated.
- Some finalizations of teams need to still happen with registrations needing to be paid.
- Referee will send a template to the Men's /Women's convenors to determine needs for season.
- U18 games will end the week of August 21 and not continue into September.

## **Roundtable:**

### **Jeff:**

- Absent

### **Colleen**

- Working on updating bylaws over summer
- Working with VP to draft and send a letter to the Municipality to address the need for additional fields, discussion of including lights, turf, and including a list of all our current and projected needs.
- Discussion surrounding the use of grants to access funding for lights (i.e., football fields)

### **Bridgett**

- Registration for age group has closed.
- Asked if police check was required for Tim Bit soccer coaches – no, clarification by Jamie coaches U10 and up on a 2-year cycle competitive/development – new coaches this year, house league coaches 3 year cycle this year for all coaches.

### **Rob:**

- Certified to sit on discipline committee in Provinces, done by zoom.
- Dates of hearings to be posted on the website.
- Club is responsible for their spectators and could be fined for behavior, club is not going to incur the costs for individuals and it will be the expectation that it will be paid by the individual, club would have to pay if not paid by the end of the season and recoup costs from individual.

### **Helen: (read by Celine)**

- All Timbit equipment is in and ready for season (kits?)
- Issue with color of jersey, reordered another color and should be arriving before season if not will have to use what is currently available while waiting.

### **Celine:**

- Waiting on ETA for uniforms, will request what is available to be delivered while waiting for missing uniforms.
- Some extra jerseys in the shipping container, pinnies are okay in the interim.
- Started a list of items to order, finalized shirts for technical directors with Markus, requested to add 3 colors of pinnies for competitive teams.

**Hailee:**

- Issues/error messages with payments may be due to androids being used to make payments, move to laptop resolved issues.
- Discussion about refunds requested, before the season yes and will be processed by the club.

**Jamie:**

- Still waiting on rosters and OSA/OSL data upload, cautioned on entering any information and roster as it could change, numbers of players etc.
- Coaching credentials update for development program previously age U9-12 Learn to Train, now ages U9-10 downgraded to Fundamentals, ages U11-12 Learn to Train. Issue with approval of coaches with changes in credentials having higher level of coaching than age group requires. Coaches are required to get specific level training.
- certified head coach and minimum number of players together triggers the official roster, without the roster will not generate and not able to approve coaches with higher level of coaching, 2 teams presently with roster issues not generating.
- Will update website with details, grandfathering for this year.
- Crozier Park now ready for use (May 8), Jamie to send an email out to dev/comp coaches. Waiting on other fields to be "officially" ready for use, will be ready for regular season on May 20<sup>th</sup>.
- 2 - U9 players are registered on other BU9 teams in other clubs, reached out to families to advise and asked which club they will be playing in this summer.
- Registrations are closed, 3 are still open to allow for players released from development assessments to register for house league teams. Allowing open until May 10<sup>th</sup>

**Rance:**

- U12 girls are good numbers leave registration open and monitor.
- U12 boys need more numbers leave registration open and monitor.
- A lot of house league coaches still needed, email sent with undeliverable responses, will continue with email blasts requesting coaches, reminding parents that they may not have teams without coaches, sending this week.
- Provided an update on undeliverable emails, new security measures that flags some Gmail accounts, an issue that resolved itself or excessive email use, will not change any security and will try and resend email.
- Need coaches to make teams, schedules can be done without knowing the teams/coaches.
- U10 and up need to have referees, will prepare schedules to give to Scott before coaches are found.

**Scott:**

- As of April 25, 492 referee registrations in district and it is approx. ½ of the registrations last year.
- 9 - 4 at entry level, 5 at small sided – *all from same team not available for games on Tuesday*
- 2 - practical sessions on June 1 instead of 1 field as previously scheduled.

**Jessica:**

- Requested previous AGM information missing from minutes.

**Markus**

- Filled all JR technical director positions – addition of a U18 player.
- Coaches' clinic running on May 12, hoping for good attendance.
- Questions from coaches regarding certifications, directing back to the website for the information.
- Questions regarding receipts – coaching receipts should be sent to Jamie to track, and he will send it to Samantha for payment.
- Information being distributed for upcoming webinars, mandatory meeting in EDOSA/OSL
- Waiting on information of when OSL meeting is happening to schedule a coaches meeting, considering a zoom meeting as an option.

**Samantha**

- Provided an updated on the bank accounts, advised there are limits on transactions, so payment needs to be paid over time (large invoice amounts).
- Fast line Order– field lining materials will need to be ordered in the fall, potentially earlier depending on usage. Small order in July, larger order in October.
- Exploring setting up GIC for club for any surplus at end of season.
- Reminded board members about current scams requesting to send money urgently, presently occurring with recently emails. Found in junk emails mostly.

**Patrick:**

- Coaches have been informed of field allocations and are good with it, no questions regarding field allocations.

**Next meeting:**

**Tuesday September 10, 2024, at 7pm at Ferguson Forestry Board Room**

Motion made to adjourn the meeting by, **Hailee** seconded by **Bridgett**. All were in favor to adjourn meeting. Meeting was adjourned at 8:48pm.